



Surf City Parks & Recreation

Community Center Rental Application

Applicant Name	Organization		
Address	City	State	Zip
Email Address		Phone Number	
Dates(s) Requested	Time(s) Requested	Estimated # of Participants	

Purpose of Rental
Please select the following location you are requesting to reserve:

Community Center Rental Fees <i>201 Community Center Drive</i>	Resident Rate	Non-Resident Rate
Small Multipurpose Rooms (#1,3) seated capacity 20-25	\$30/hour	\$40/hour
Large Multipurpose Room #1 / Studio Room #1 seated capacity 35-40	\$50/hour	\$60/hour
Gymnasium	\$150/hour \$50/Half Court \$400 All Day	\$175/hour \$75/Half Court \$500 All Day
Picnic Shelter #1	\$45/day	\$65/day
Event Set-up and Clean- up	\$250.00	\$250.00
Security Deposit (refundable)	\$50 flat fee	\$100 flat fee
Staffing Fee (per person) – required for rentals outside of normal business hours	\$35/hour	\$40/hour

* To qualify for the **Resident** rate, you must meet one of the following criteria: **Property Owners:** Own property in Surf City, **Business Owner/Employee:** Own/Employed by Surf City business with storefront, **Renter:** Renters within Surf City with proof of residency, or **Active/Retired Military & Dependents** with proper identification are eligible for the Resident rate.

I, _____, the authorized representative of _____ declare that the Surf City Park identified will be used only for the above stated purpose and times and understand that the rental fees listed below shall apply where applicable. I understand that a thorough check will be made of the rented park to ensure the site is clean and there has been no damage. I agree that failure to clean up property will forfeit my deposit without recourse and that I am responsible for any damage incurred during my event. I further understand and agree that failure to cancel reservations within one (1) week of scheduled event will result in the loss of my security deposit as an administrative fee. **I have received and agreed to all the terms of the Parks Reservation Application.**

Signature of Applicant _____ Date _____